

# Peeples Elementary PTO

Minutes of Meeting

September 28, 2009

## In Attendance

Jackie Arnold  
Buffy Blodgett  
Laurie Burney  
Jayn Collins

Judy Dillon  
Juli Druke  
Priscilla Henry  
Dina Ogg  
Erin Roberson

Becky Talley  
Laura Taylor  
Lee Ann Trimble

## Call to Order

Becky Talley called the meeting to order.

## Approval of Minutes

Minutes from the August meeting were approved. We will post the minutes on the website from now on.

## President's Report

- a. Thank you's for start of school activities
- b. Volunteer – Looking into installing an electronic Tracking System
- c. Mini-Amphitheater Contract executed September 15, 2009
  - \* Budgeted amount \$21,250 (incl amt for playground ball storage)
  - \* Contract amount \$21,680.37
  - \* Unbudgeted amount = \$430.37 (funded by drainage site 1 surplus funding)
  - \* Down payment of \$8,672.15 paid at signing
  - \* Additional payment of \$8,672.15 due after 1<sup>st</sup> week of work
  - \* Balance on completion ~ mid November

## Principal's Report

Our sympathies to McArthur Starr and his family. His wife, Eunice, passed away on Friday.

Thank yous for Open House & Grandparents' Lunch volunteers and new Launch Pad Signs.

## Special Guests

- Buffy Blodgett: explained the benefits of the Intervention Coach.
  - Jayn Collins: Explained the usefulness of the 1<sup>st</sup> grade workbooks and thanked the PTO for purchasing them.
1. Online Calendar for Reserving Areas of the Building
  2. County-wide Writing Assessment: Four times a year; first one in October.
  3. Partners in Education Breakfast: Oct. 1
  4. Flu Free Schools: Oct. 22. Info will be sent home soon re: this program.
  5. Infinite Campus (Online Grade book) Update: 4<sup>th</sup> & 5<sup>th</sup> grades will be able to access this beginning in the second nine weeks.
  6. Appreciation Days
    - Cafeteria Worker (Oct. 14)
    - Bus Driver (Oct. 19)
  7. Special Programs starting soon: Chorus, Chimes, Running Club, Jugglers, Little Dribblers

\*Important Dates – a calendar of upcoming events was handed out.

### **Treasurer's Report**

- A copy of budget and the cash flow was given out and reviewed.
- To date, \$14,308 of the surplus money has been spent (for Broadcast equipment and Amphitheatre down payment).
- Dina reported that we are looking for ways to operate more efficiently. Dina requested that chairs who spend money for goods or services try to find cheaper prices from different vendors (e.g. copies, spirit wear, school box kits).

### **Board of Education**

The school system is anticipating budget cuts from the state, so they have built up a contingency fund to help offset the cuts. Although the school system already used some of these funds last summer, the fund is growing and is projected to increase this year.

The flu update was discussed. The clinics have seen about twice the normal number of students so far this school year compared to other school years. The latest flu information, along with all communication that has been sent to parents and staff, is posted on the Board of Education website under the link "H1N1 Update."

Next ESPLOST meeting is Monday September 28; an update on the plans for installation of the 21<sup>st</sup> Century Technology is anticipated. Earlier notes indicated that a number of classrooms required electrical upgrades.

### **Box Tops**

Earned so far this year \$1,074.00 to be paid December 2009.

Clip Earnings \$1057

Bonus Earnings \$18

Marketplace Earnings \$0

Reading Room Earnings \$0

School ranking 9 out of 3306 in state of Georgia.

Mrs. Jagers' and Mrs. Donadeo's classes tied for the August contest with 540 per class.

### **Cultural Arts**

Short presentation made at the two "Open House" nights. Starting the planning process; good response from parent presenters so far.

### **Directory**

Directories \$2107 (302 directories ordered) *Last year - \$2142*

Ads \$1100 (17 ads purchased) *last year - \$1385*

Total \$3207

Printing Expense ~ \$1157.00

Net profit ~ \$2050.33 versus a budget of \$1365! Last year's total net: \$2500.

\* Proof expected to be available Monday, September 28; after review, will send out as soon as possible.

\* The idea of offering spring fling sponsors discounts on directory ads was discussed. PES will offer this option to this year's sponsors for next fall's directory.

### **Grade Level Coordinators**

Tried to use the room parent system to get the word out about 5th graders leading dance activity at Open House, but system didn't work. Several classes didn't hear about the activity.

### **Hospitality**

Sending out solicitation for Partners in Education Breakfast scheduled for Thursday, Oct 1. Working on budget for remaining activities planned for the year; concerned about having sufficient funds given review of last year's expenditures. This budget may need to be increased.

### **Ice-Cream**

Ice cream had almost perfect attendance for sales in the month of September. The follow-up procedures started in August are working well.

### **Landscaping/Outdoor Classroom**

A work day will be scheduled in late October (TBA) for pruning and additional mulch. If needed, we will plant some annuals. Susan's waiting to hear back from Mike Booker about the bus loop (improve the landscaping, possibly add a patio/seating). He is interested in sponsoring the project but had to look into it further.

### **Newsletter**

The 1<sup>st</sup> Newsletter was released 1<sup>st</sup> week of school; next deadline October 2.

### **P.E.**

No report.

### **Playground**

- Replaced tetherballs, 4 basketball nets.
- Distributed ½ of playground balls, jump ropes, Frisbees to playground.
- Signed contract for amphitheater; please view artist rendering near outdoor courtyard. Expect project to start in October, weather permitting.

### **Publicity**

We've had photos run in The Citizen and the Fayette County News so far this school year (a demo from Martial Arts America, a visit by a Weather Channel meteorologist, and PTC Flash Track team at Tyrone's Founder's Day 5K race). Jenny will be happy to write up and send out any other information or photos that are sent to her.

### **Scrapbook**

No report.

### **Square One Art**

Square 1 Art has been started and will be sent home in October. The deadline is early November with delivery in December. There is no expected expense that will not be covered by the income generated.

### **School Box Kits**

Will start looking into alternative company offerings. SchoolKidz has been sending information on discounts for early sign up. There was also a local company that Meghan is going to check with this year and Innisbrook also offers a school box program.

### **Scrip Report**

- Scrip has had three orders this school year generating \$2095.00.
- We have "GONE GREEN:" The youngest member of the family will receive the order form; our computer knows to credit each child that attends People's for various contests that happen throughout the year.
- Order form is available online.
- We currently have several "featured" vendors lined up for the next several orders.
- We are in the process of making a visual display to keep in the lobby that shows the

progress of reaching our \$10,000 goal.

- A check for \$5167.06 for last year will be written to the PTO leaving a \$5000.00 balance in the account for SCRIP cash flow management; \$2000 was allocated to Tammy Pattison to maintain an inventory of SCRIP to have on hand.

### **Spirit Wear**

No report.

### **Spring Fling**

Laura has met with Tammy and Priscilla to get promotion ideas and timeline. Spring Fling Kick-off meeting will be Oct 20th 9:30am in the Conference room. Meeting was posted on the Menu. To promote wristband sales, the class with the most sold will receive a pizza party.

### **Volunteer Coordinators**

No report.

### **New Business**

- Funding Requests - (potential) Opera session March 2010 ~ \$1250
- Parent Programs – Submit ideas to Becky
- Parent Surveys – Will send out in early Oct.; will first email to Chairs for editing.
- Discussed the pros and cons of bringing back Donuts with Dad and Muffins with Mom. No plans as of now to offer these again.
- Discussed Mike & C's interest in offering a Family Night for PES. PTO would only consider it if PES received the whole percentage from the time period and not just from Peoples' receipts.

### **Old Business**

- PTO Email system update – 256 general email contacts/6 staff
- Partners in Education Update – Thurs, Oct 1 8:00 a.m.
- Committee Chair Positions
  - 1) Board of Education rep – filled Edna King
  - 2) Spring Fling co-chair position open
- Report on Kroger Earning Plus Learning – Jackie Arnold recommended we apply for this and select a project leader by mid Oct. PES must send in a creative project (scrapbook, video, PowerPoint, etc.) showcasing our school. Grand prize: \$2500. Honor prizes: \$1000. Deadline: Feb. 1<sup>st</sup>. The scrapbook and publicity chairs will be contacted to see if they would help with this project.
- Direct Drive Update:
  - Collected through 9/18 - \$11,215
  - Expenses (env/copying) – \$570.35
  - Net thru 9/18 - \$10,644.65
  - 35% of (roughly 500) families participating
- Open House Feedback
  - \$70.00 donation made for coffee pouch sales
  - \$200.00 budgeted for decorations not used: will move this to Hospitality's budget
  - Thank you's sent to Beta volunteers, Emerald Coast Coffee, and Rita's
  - Positive feedback from most.
  - Improvement areas: suggestion to have it earlier in the year.

### **Voting**

No voting was needed this meeting.

### **Adjournment**

Becky Talley adjourned the meeting.